

### Record of officer decision

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| <b>Decision title:</b>                                       | To approve the expenditure of up to £28,570 from the Capital Maintenance Schools' Budget for Asbestos Management Surveys for Herefordshire Schools.  |
| <b>Date of decision:</b>                                     | <b>25 March 2021</b>   |
| <b>Decision maker:</b>                                       | Assistant Director Education Development and Skills  |
| <b>Authority for delegated decision:</b>                     | The authority for the specified officer to take this decision is set out in the cabinet report approved 3 April 2020 ( <a href="https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6755">https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6755</a> )   |
| <b>Ward:</b>   | All Wards  |
| <b>Consultation:</b>   | <p>Cabinet debated and approved a report on the 2020/21 Local Authority Schools Maintenance Programme on 3 April 2020.</p> <p>Consultation has already been done in respect of the overall programme with the Capital Strategy Consultative Group, comprising a number of head teachers and council officers, who agreed the programme as a constructive way forward for the use of the grant.</p> <p>Political groups were consulted on the programme and no objections or comments were received.</p>  |
| <b>Decision made:</b>  | <p>Agreement to:</p> <ol style="list-style-type: none"> <li>1. Award Environmental Management Solutions Ltd the contract to complete the asbestos management survey works at Herefordshire Schools up to the value of £26,070 to include a contingency value of £2,370. Responsibility for managing and monitoring the project to be carried out by the Capital Project Manager, within the spend budget.</li> <li>2. To authorise the expenditure of up to the value of £2,500 from the professional fees allocation as set out in the Cabinet Decision. Responsibility for managing and monitoring the project to be carried out by the Capital Project Manager, within the spend budget.</li> </ol> |
| <b>Reasons for decision:</b>                                 | <ol style="list-style-type: none"> <li>1. To complete the asbestos management survey works required at Herefordshire Schools to make the buildings fit for purpose and to address the school's Capital Maintenance request.</li> <li>2. To ensure all Council buildings are fit for purpose and maintained to the standards set out in the condition survey to address suitability, sustainability and affordability.</li> <li>3. Asbestos management surveys are part of the 2020/21 planned capital maintenance programme.</li> </ol>  |
| <b>Highlight any associated risks/finance/legal/equality</b> | By not carrying out the asbestos management works the school is at risk of incurring further maintenance requirements, potentially costing the   |

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| <b>considerations:</b>   | <p>Council further money.</p> <p>There is a risk that once on site, further work is identified once the asbestos management survey works start that was not previously apparent.</p> <p>A contingency has been allowed to cover unforeseen elements once the asbestos management survey works commence. Should this contingency be insufficient then a further officer decision will be required.</p> |
| <b>Details of any alternative options considered and rejected:</b> | Do nothing. This is not recommended as the risk of these works not being completed means that the health and safety risk associated with the continued existence of the buildings remains.  |
| <b>Details of any declarations of interest made:</b>               | None  |

Signed:

Ceri Morgan

Assistant director education development and skills

Date: 25 March 2021